

PROGRAM COORDINATOR OPPORTUNITY

The Bulkley Valley Regional Pool & Recreation Centre is a community centre built and operated by the non-profit Bulkley Valley Aquatic Centre Management Society. The facility features a 4-lane 25m main pool, leisure lagoon, tot pool, hot tub, sauna, fitness studio, indoor rock climbing wall, and squash /racquetball courts.

We are located in the beautiful town of Smithers in northwestern British Columbia. As a "Town for all Seasons," Smithers offers outstanding outdoor recreation pursuits. We have a wide range of urban features, cultural pursuits, and recreation opportunities, Smithers truly offers something for everyone.



Work Details:

We offer employees tremendous opportunities to apply and enhance their skills in a positive, rewarding work environment. Job duties include coordinating programs, climbing wall operations, training, mentoring and supervising staff, various administration duties, front-line program leading, and special event planning. This position ranges 25- 36 hours per week and includes some evening and weekend shifts based on facility needs.

Skills:

We're looking for enthusiastic, and responsible individuals with a passion for recreation and indoor climbing with a minimum of 2 years' program leading experience, and 1 year of supervisory experience. Education background of a degree or diploma in recreation, sport, leadership, leisure service, business, or other related field is an asset.

The following certifications are required for this position: Standard First Aid & CPR-C, and belay training and at least one of the following; BCRPA High-Five/Quest, Climbing Wall Instructor (CMGA/equivalent), First Aid Instructor, Squash Instructor, or Fitness Instructor.

Benefits and Wages:

- Comprehensive medical and dental benefits package, 2 weeks paid vacation and sick pay
- An attractive team member years-of-service incentive program that includes set wage increases, matching RRSP contributions, and increases in vacation time.
- Re-locating honorarium
- Wage range: \$25.50- \$27.50 (*no union dues!)



If you wish to pursue joining our awesome team, please submit a cover letter and resume to

Tamara Gillis, Facility Manager Bulkley Valley Regional Pool & Recreation Centre

Email: joinourteam@bvpool.com

We wish to thank all applicants for their interest; however only those candidates selected for an interview will be contacted